



VIP PROGRAM VOLUNTEERS
Buddy & Adult
FAQs, Training Requirements &
Registration Process (For 12-17 AND 18 & older)

Should I volunteer for VIP AYSO?

Yes! AYSO is a volunteer-run organization. Coaches, buddies and administrators are all volunteers. Nationwide, over 220,000 parents, teens, neighbors, relatives, and friends lend their time and talents so that each child gets a terrific AYSO experience. In Trumbull, we have over 270 volunteers!

What are my options as a volunteer?

VIP coach, Buddy for the players OR assist as an **Adult Volunteer**. It's just a few hours to become qualified. Volunteering is not only rewarding, but it's an essential contribution to the program!

When is registration?

For the Fall season, registration begins early September.

For the Spring season, registration begins mid March/Early April.

Where are VIP Volunteer registrations announced?

Registrations are announced on the Trumbull AYSO website, on our Facebook page, and on other local social media. Volunteers currently registered receive emails via VIP Program Director.

Who must register?

Every year, all volunteers must complete registration and waivers using the Trumbull AYSO website.

Where do I go to register and become trained as a VIP Volunteer?

Refer to the VIP VOLUNTEER REGISTRATION, section of the VIP Program tab, on Trumbull's AYSO site.

Can I sign up to volunteer if I have a VIP player or I'm a player?

Yes, you can sign up online to volunteer while you are registering your child.

What are the training requirements to volunteer? *Note: Complete only once. Remains valid for all volunteering years (refresher course may be required)*

***Buddy Registration for those 12-17** 1) Parent registers for account & completes volunteer's application & waivers 2) Volunteer completes AYSO required Buddy Training. All prior start of season.

***Buddy Registration for those 18 & over:** 1) Register for an account; complete application & waivers 2) Complete background check; 3) Complete AYSO's required training: Safe Haven, Concussion & Cardiac Arrest; and AYSO's Buddy training. Complete prior to the start of the season.

***Adult Volunteer:** Register for an account & complete application & waivers 2) Complete background check 3) Complete AYSO's required training: Safe Haven, Concussion & Cardiac Arrest 4) Possible additional training depending on volunteer role. Complete prior to the start of the season.

What is the registration process?

Volunteers are required to complete training, specific to their role, as specified by AYSO.

The process for registration and training differs depending on the volunteer's age, please choose: 12-17 of age OR SCROLL DOWN TO 18 years of age and older.

****ALL Buddies (returning & new) must complete requirements before start of season****

Requirements:

- 1) Registration— Directions are listed AFTER training info.
- 2) Training—Required by AYSO for ALL volunteers. Volunteering will be hours earned. Complete once. Valid for all volunteering years. Future refresher courses may be required.

Please read all info carefully (PARTS A, B, & C)
Any question, please contact VIP.trumbull.bc@gmail.com

BUDDY VOLUNTEERS—For 12-17 Year Olds

~~PART A: TRAINING—AYSO BUDDY

1) AYSO's Buddy Powerpoint Training: Please read slides carefully.

- Click [here](#) for powerpoint link.

2) Powerpoint Quiz: Complete after powerpoint presentation.

- Click [here](#) for quiz link.

~~PART B: TRAINING—REGION 186 VIP ZOOM

(Program Overview, Buddy Role, Safe Haven, Concussion & Cardiac Arrest & COVID-19 info)

COMPLETE AFTER AYSO'S TRAINING--Select one session only

To Sign Up: [Click here](#)

Via Zoom: April 21 **OR** 27 **OR** 29 from 7-8:30pm

OR In-Person: April 24 from 12:30-2 at Kaechele Field, Trumbull

Optional: April 24, 2-4. Assist w/Buddy shirt & Player Uniform Pick Up Day at Field

~~PART C: REGISTRATION--PROCESS

(To be complete each year of volunteering)

- Log into your AYSO guardian account (if you have one) <https://www.ayso186.org/>

OR:

- Create YOUR OWN guardian account <https://www.ayso186.org/>
- Click Register Now!
- Complete Info
- Scroll to bottom of the page to add your buddy
- Click Add an Additional Participant (be sure to use buddy's email so they can receive notifications).
Alternatively: You can click My Account (red tab, left side margin)>> click gear icon >> add participant

NEXT, Add Buddy as Volunteer

- Click Register Now! (red oval, top right of screen)
- Click Volunteer (red tab, left side margin)
- Click Find Volunteer Roles (top right, long teal oval)
- Scroll down to Program #5--**Trumbull AYSO- Spring 2021 VIP Volunteers**
- Click Select View Divisions
- Click VIP Volunteers
- Click VIP Buddy Volunteer (17 years and younger)
- Click Select Participant
- Complete Information (Volunteers don't get charged, so be sure you're not).

FINALLY,

- You will receive 2 emails, please read them carefully:
 - 1) Confirmation of Registration
 - 2) Program Info from VIP program director, Kelly Miyaki



BUDDIES 18 & OLDER & ADULT VOLUNTEERS

Please read all info carefully (PARTS A, B, C & D)
 Any question, please contact VIP.trumbull.bc@gmail.com

Requirements:

- 1) **Registration.** Directions are listed AFTER training info.
- 2) **Training.** Required by AYSO for all volunteers. Volunteering hours will be earned. **Complete once. Valid for all volunteering years. Future refresher courses may be required.**

****ALL Buddies (returning & new) must complete requirements before start of season****

~~PART A: TRAINING—AYSO ONLINE

- Must Register at AYSO to gain access to modules (details below)
- Modules: AYSO Safe Haven, Concussion, Cardiac Arrest; 3 assessments
- Background check (details below)
- Upload certifications to your AYSO profile after completing training

Notes: It may take 1-2 business days to receive access to modules.
 These do take some time to complete so please plan your time accordingly.

~~PART B: TRAINING—REGION 186 VIP ZOOM

(Program overview, Buddy Role, Safe Haven, Concussion & Cardiac Arrest & COVID-19 info)

COMPLETE AFTER AYSO'S TRAINING--Select **one** session only

To Sign Up: [Click here](#)

Via Zoom: April 21 **OR** 27 **OR** 29 from 7-8:30pm.

In-Person: April 24 12:30-2 at Kaechele Field, Trumbull
Optional: April 24, 2-4. Assist w/Buddy shirt & Player Pick Up Day (Kaechele)

~~PART C: REGISTRATION PROCESS

(To be completed each year of volunteering)

- Go to AYSO website: <https://www.ayso186.org/>
 - Log into your OWN account if you already have one

OR:

- Create YOUR OWN account & use an email you want notifications to go to

NEXT:

- Click on the REGISTER NOW! (red oval, top right of screen)
- Click Volunteer tab (red tab along left side)
- Click Find Volunteer Roles (top right teal box)
- Scroll down to Program #5--Trumbull AYSO- Spring 2021 VIP Volunteers
- Click Select View Divisions
Click VIP Volunteers
- Click VIP Buddy Volunteer (17 years and younger)
- Click Select participant
- Click Complete Information (Be sure you're not charged as a volunteer)
- You will receive 3 emails, please read them carefully:
 - 1) Confirmation of Registration
 - 2) Program Info from VIP program director, Kelly Miyaki
 - 3) Sterling Volunteers email with link to complete AYSO's background check . You will need to open this email and complete the form. Please note you will select 'NO' as a response to paying the \$25 background check fee because you DO NOT pay for the check.

FINALLY, UPDATE VOLUNTEER RECORD

- Login to your account
- Click Volunteer Tab (red box, left column)
- Click Details (black oval listed under your/possible photo)
- Scroll to the bottom of page
- Click Update

Part D: COMPLETE MODULE TRAININGS & ASSESSMENTS:

Notes:

*It may take 2.5-3 hours to complete.


*Modules don't have to be completed in one sitting.

*It may take 1-2 business days to receive access to modules

- Click Volunteer tab
- My Roles & Certifications screen will list modules (see photos below)
- Click on box to upload the module
- Click Renew & Update
- Next screen will read: If you have not taken this course, please begin your training 'here'
- Click here for to complete each module and its assessment:
 - Risk Status (background check)
 - Concussion Awareness
 - Sudden Cardiac Arrest
 - AYSO's Safe Haven
- Once completed, go back to the same screen to upload certification.

Logout Register Now! 0

My Roles & Certificates « Back [FIND VOLUNTEER ROLES](#)



Alison Carpenter - VIP Buddy Coordinator

Trumbull AYSO - 2021 Spring VIP Volunteers VIP Volunteers

[Details](#) [Delete](#)

Region 186 Area 3B

<input type="checkbox"/> Certification	Expiration Date	Status	Compliant
<input type="checkbox"/> Risk Status (Submitted for the season)	07/10/2022	Green	<input checked="" type="checkbox"/>

Certifications

Only .jpeg, .png, .jpg, .pdf and .gif files are allowed.
Max File Size Allowed: 10MB

Concussion Awareness

Upload your CDC Heads Up Certificate here upon completion of your training. If you have not taken this course, please begin your training [HERE](#).

Upload

Cancel

Submit

AYSO reserves the right to change or modify information on this page.